

SOUTH CAROLINA PLANNING EDUCATION ADVISORY COMMITTEE
MINUTES OF THE COMMITTEE MEETING

Tuesday, May 12, 2020, 10:00 a.m.
Telephone Conference Call

Members Present: Steve Riley, *Chairman*; Phil Lindler, *Vice-Chairman*, Wayne Shuler, *Members*

1. CALL TO ORDER

Mr. Riley called the meeting to order at 10:05 a.m.

2. FREEDOM OF INFORMATION ACT COMPLIANCE

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act

3. APPROVAL OF MINUTES

a. Meeting Minutes, February 3, 2020

Mr. Lindler moved to approve. Mr. Shuler seconded. The minutes from the February 3, 2020 meeting were unanimously approved.

4. UNFINISHED BUSINESS

a. Discussion of the South Carolina Association of Counties Proposed Online Orientation Training Modules

Anna Berger, Sr. Director of Operations with the South Carolina Association of Counties, gave a presentation to the members of the Committee with their proposed online Orientation Training Modules. She explained that they are still in the development phase of the modules, but that they hoped to be able to provide the final product to the Committee by the fall. The members of the Committee discussed, noting this would be similar to what the Municipal Association of South Carolina was currently offering. Ms. Berger said that she would provide each member of the Committee a link to review and see how their current training modules work, and what they require from the participants.

b. Discussion of Virtual/Online/Teleconference Continuing Education Training

Mr. Riley opened the discussion reviewing the information the Municipal Association of South Carolina provided. The information showed the number of participants in their online Orientation Training Modules since mid-March. The Committee overall was impressed with the number of participants in such a short period of time. Mr. Riley asked if the Committee would be opposed to potentially allowing for virtual Continuing Education Training. He said, the training would need to provide a way to ensure participation, but would eliminate the need for classroom training. Mr. Lindler said considering the current climate, referencing the COVID-19 pandemic, allowing for virtual training would be easier to meet the training requirements. Mr. Riley said he would begin drafting the proposed changes in anticipation of the Committee meeting for a Special Meeting in the next month.

c. Discussion of Updates to Website and Application Materials

The Committee reviewed and discussed the proposed updates to the website and application materials. Mr. Riley said, because of the previous discussion action on this item would be tabled until the Committee met again. He said additional updates and changes to the application materials would be necessary. Mr. Shuler and Mr. Linder both agreed, and the item was tabled for action at a later meeting.

5. NEW BUSINESS - None

6. CONSENT AGENDA

a. Berkeley County – *Conducting Effective Public Meetings in a Socially and Politically Dynamic Climate*

b. Horry County – *Overview of Growth Patters, Comprehensive Planning, and Capital Improvements*

Mr. Shuler moved to approve. Mr. Lindler seconded. The Consent Agenda was approved unanimously.

7. ADJOURNMENT

Mr. Shuler moved to adjourn. Mr. Lindler seconded. The meeting was adjourned at 11:11 a.m.